



Horsforth Town Council

Mechanics Institute
Town Street
Horsforth
Leeds
LS18 5BL

admin@horsforthtowncouncil.gov.uk – www.horsforthtowncouncil.gov.uk – **0113 258 0988**

To Members of the Community and Environment Committee:

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 1st December 2022 at 7pm** to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B. Crabtree
Clerk
24th November 2022

Agenda

- 1. To accept apologies and the reason for absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.
A member of the public shall not speak for more than 3 minutes.
A question shall not require a response at the meeting nor start a debate on the question.
The Chairman of the meeting may direct that a written or oral response be given.
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. To approve the minutes of the Community and Environment Committee meeting held on 16th June 2022 and the Extraordinary Meeting held on 3rd November 2022. See agenda pack.**
- 5. To review and agree the Terms of Reference. See agenda pack.**
- 6. Grant/Sponsorship feedback**
To receive feedback from previous applications/sponsorship. See Agenda Pack.
- 7. Good Citizen and Young Achiever Awards Scheme**
To receive any updates and to consider and agree any action required.

8. Events

To receive updates/feedback from the Events Working Groups and agree any necessary action:

8.1 Remembrance Service

8.2 Christmas Event

8.3 Annual Event

9. Horsforth Matters

To receive any updates and to consider and agree any action required.

10. Jubilee Garden

To receive any updates and to consider and agree any action required.

11. Floral displays

To receive any updates and to consider and agree any action required.

12. Band Concerts

To receive any updates and to consider and agree any action required.

13. Hall Park

To receive any updates and to consider and agree any action required.

14. Litter

To consider and agree any action.

15. Committee Budget

To consider the budget for 2023-2024. To follow.

16. To consider matters requested by Councillors and agree any necessary action:

16.1. To consider purchasing a set of lamp-post flagpoles in readiness for Christmas to be placed along Town Street, Station Road and New Roadside, working in partnership with local businesses to possibly sponsor a flagpole attachment. See Agenda Pack.

17. Items for future agenda

18. Date of the next Meeting

Next meeting of the Committee: 2nd March 2022

Deadline for agenda items: 20th February 2022

*Distribution: Cllrs E Bromley, C Calvert, R. Capitano, SL Dowling, J Garvani,
R Hardcastle, E Hyndes, P Mallott, T Stones, M Townsley*