



## Horsforth Town Council

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### To Members of the Finance and General Purposes Committee:

You are summonsed to attend a meeting of the **Finance and General Purposes Committee** on Thursday 10<sup>th</sup> November 2022 at 7pm to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B Crabtree  
Town Clerk  
05/11/2022

### Agenda

#### 1. To consider apologies and the reason for absence

#### 2. Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

#### 3. To consider questions and comments from members of the public at the Chairman's discretion.

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

#### 4. To confirm and accept the minutes of the Finance and General Purposes meeting held on 14<sup>th</sup> July 2022. See agenda pack.

#### 5. Financial Matters

5.1. To consider recommending that the Council approves the accounts and cash book entries to 31st October 2022. See Agenda Pack

5.2. To review the reserves.

5.3. To ratify any payments. See agenda Pack

5.4. To consider and approve scheduled payments. See Agenda Pack

*Note: other payments arising after publication of the agenda to be tabled at the meeting*

5.5. To note the available CIL funding and time limits and review existing projects/consider other possible projects

5.5.1. To consider purchasing and installing two Stamford Benches at Newlathes Playground at a cost of £2,032.42 with personalized plaques showing HTC has provided the benches at a cost of £67.96 each

5.5.2. To consider purchasing one litter bin at a cost of approximately £500-£600.00 at Newlaithes Playground

5.6. To note the Parish Precept Timetable for 2023-2024

5.7. To consider the budget and precept for 2023-2024. See Agenda Pack

5.8. To agree to authorise a credit card for the Clerk

5.9. To note the new salary pay scales for 2022-2023. See Agenda Pack.

## **6. Internal checks and reviews**

To note the following and decide any action:

6.1. Review of internal audit

6.2. Internal control checks

6.3. Review of risk management

## **7. To consider any correspondence and requests**

7.1. To further consider the request from Horsforth Sports Club/Horsforth St Margaret's JFC for a £5000 donation towards pitch improvements. To follow.

7.2. To consider and agree to sponsor the band concerts at Horsforth Hall Park as part of Summer Bands in Leeds Parks 2023 at a cost of £990.

7.3. To consider a request from a resident to install fencing, a bin and signage at the new playground on Drury fields.

## **8. Website and Social Media**

8.1. To note the website statistics. See Agenda Pack.

## **9. Exclusion of press and public**

In view of the confidential nature of the business about to be transacted at agenda items 10 and 11 to consider temporarily excluding the press and public and that they be asked to withdraw from the meeting.

## **10. 3&5 The Green**

10.1. To receive an update and agree any necessary action

10.2. To consider and confirm the Clerks delegated powers.

## **11. Recruitment**

11.1. To receive an update about staffing and agree any necessary action

## **12. Matters for information**

To be reported verbally

## **13. Items for future agenda**

## **14. Date of the next meeting**

12<sup>th</sup> January 2023 at 7pm

Deadline for agenda items: 2<sup>nd</sup> January 2023

*Distribution: Cllrs J Arbuckle, D Collins, SM Dowling, K Firth,  
M Fletcher, J Garvani, R Hardcastle, R Harris, E Hyndes, R Jones, T Stones*