



Horsforth Town Council

Mechanics Institute
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To Members of the Community and Environment Committee:

You are summonsed to attend an extraordinary meeting of the **Community and Environment Committee** on **Thursday 3rd November 2022 at 7pm** to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

Cllr C. Calvert
Chairman of the Committee
29/10/2022

Agenda

- 1. To accept apologies and the reason for absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.
A member of the public shall not speak for more than 3 minutes.
A question shall not require a response at the meeting nor start a debate on the question.
The Chairman of the meeting may direct that a written or oral response be given.
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Events**
 - 4.1. To consider the budget for the Christmas Event 2022 and agree to increase it due to the rise in costs this year
 - 4.2. To agree to extend the road closure route this year and approve the quote of £1000.00 for traffic management

5. Committee Budget

5.1 To consider the budget for 2023-2024. Documents to follow.

6. Date of the next Meeting

Next meeting of the Committee: 1st December 2022

Deadline for agenda items: 22nd November 2022

*Distribution: Cllrs B. Batchelor, E Bromley, C Calvert, R. Capitano, SL Dowling, J Garvani,
R Hardcastle, E Hyndes, P Mallott, T Stones, M Townsley*