



Horsforth Town Council

Mechanics Institute
Town Street
Horsforth
Leeds
LS18 5BL

admin@horsforthtowncouncil.gov.uk – www.horsforthtowncouncil.gov.uk – 0113 258 0988

Planning, Licensing and Traffic Committee

Thursday 1st September 2022

AGENDA PACK

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*Distribution: Cllrs J Arbuckle, C Calvert, M Fletcher, C Glover,
R Hardcastle, E Hyndes, R Jones, T Stones, M Townsley*



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Planning, Licensing & Traffic Committee Minutes
Thursday 21st July 2022 at 7pm
Mechanics Institute, Town Street, Horsforth, Leeds LS18 5BL

Present: In Chair – Cllr r Hardcastle

Cllrs J Arbuckle, C Calvert, M Fletcher, C Glover, E Hyndes, R Jones, T Stones,

In attendance: B. Crabtree – Locum Clerk

PLT/22.1 To receive apologies for absence and to consider the reason for the absence

Apologies were received from Cllr M Townsley and reasons were approved.

PLT/22.2 Declaration of Disclosable Pecuniary and other Interests

None declared.

PLT/22.3 To consider questions and comments from members of the public at the Chairman's discretion

No members of public were present.

PLT/22.4 Minutes of the previous meetings

Resolved to approve the minutes of the meeting held on Thursday 30th June 2022 as a true and accurate record.

PLT/22.5 Leeds City Council Planning Decisions

The planning decisions were noted.

PLT/22.6 New Planning Applications

Resolved to comment on planning applications as per the attached list.

PLT/22.7 Planning Appeals & Planning Appeal Decisions

The appeals were noted.

PLT/22.8 Planning Enforcement

None to note.

PLT/22.9 Licensing Applications

The recent licensing applications were noted.

PLT/22.10 Traffic

- **Complaints**

None received.

- **Traffic schemes**

The LCC Local Roads Planned Highway Maintenance Programme was noted. The Clerk will enquire if LCC will accept an extension to comment on the consultation and will include on the next agenda.

- **Speed indicator device (SID) updates and any data**

Resolved that Cllr Calvert and Cllr Jones will carry out future data checks. The Clerk was requested to ask LCC to move the SID to a different location once a data check has been carried out at the current location and Cllr Jones will forward her the details of the new location.

PLT/22.11 Leeds Bradford Airport (LBA)

1.1. Leeds Bradford Airport Consultative Committee

Cllr Jones reported that the technical issues during the meeting held on 8th June 2022 had not been minuted. The minutes were noted and discussed.

1.2. Leeds Bradford Airspace Change – to receive and note updates (if any)

The proposed changes were discussed and it was noted that LBA had sent a Stakeholder Engagement Feedback Questionnaire and presentation.

1.3. Any other matters relating to LBA

None.

PLT/22.12 Neighbourhood Plan.

Resolved to print two copies of the Neighbourhood Plan and print and laminate the map. This is to be used at future meetings and referred to in the comments submitted.

PLT/22.13 Leeds City Council Core Strategy and Site Allocation Plan.

No updates were received.

PLT/22.14 Matters for information.

It was noted that an application has been submitted for the redevelopment of Bridge House. The Clerk was requested to invite a Saville representative to the next meeting.

Newlay Weir was discussed.

PLT/22.15 Items for future agenda

- Local Roads Planned Highway Maintenance Programme
- Bridge House development
- SID data update and movement of SID
- The Crabtree Land

PLT/22.16 Date of the next meeting

Next meeting of the Committee: 1st September 2022

Deadline for agenda items: 22nd August 2022

The meeting dates were noted.

*Distribution: Cllrs J Arbuckle, C Calvert, M Fletcher, C Glover,
R Hardcastle, E Hyndes, R Jones, T Stones, M Townsley*

Minute No. PLT/22.6 – comments on new planning applications

Reference	Application Validated	Address	Proposal	HTC Response
22/04367/FU	Thu 23 Jun 2022	34 Bletchley Road	Single storey rear extension; part garage conversion to habitable room with new window to side	Horsforth Town Council neither supports nor objects to this application.
22/04067/FU	Thu 23 Jun 2022	17 Autumn Crescent	External insulation and render to all external walls; upgrading of windows and doors; alterations to eaves, soffits, reveals, heads and cills will be made to accommodate the thickness of the external insulation	Horsforth Town Council neither supports nor objects to this application.
22/04161/FU/	Fri 01 Jul 2022	5 Brownberrie Lane	Alterations including two storey gable roof extension to side with balcony to rear; two storey gable roof extension to rear incorporating juliet balcony with balustrade to rear; enlargement of hardstanding to front; new stone gates posts with sliding gate to front	Horsforth Town Council neither supports nor objects to this application.
22/04153/FU	Tue 14 Jun 2022	34 Victoria Mount	Two storey part single storey side extension	Horsforth Town Council neither supports nor objects to this application.
22/04321/FU	Wed 22 Jun 2022	1 Bridge Wood Close	New 1m high boundary fence to side of property, and new 1.8m boundary fence to front and side of property	Horsforth Town Council neither supports nor objects to this application.
22/04480/FU	Wed 29 Jun 2022	1 Airedale Drive	Garden room to rear	Horsforth Town Council neither supports nor objects to this application.

Item 5

Leeds City Council Planning Decisions 16.07.2022 – 27.08.2022

Reference	Date validated	Address	Proposal	Comments	Decision	Decision date
22/03248/FU	26/05/2022	Nethway Lodge Calverley Lane	Removal of part of existing boundary wall forming new vehicular access and hardstanding to front; dropped kerb to front	The Town Council requests that the applicant uses permeable surface to avoid surface water.	Approved	22/08/2022
22/02790/FU	19/04/2022	4 Charles Street Horsforth	New build attached dwelling	No comment made	Approved	18/08/2022
22/04367/FU	23/06/2022	34 Bletchley Road	Single storey rear extension; part garage conversion to habitable room with new window to side	Horsforth Town Council neither supports nor objects to this application.	Approved	11/08/2022
22/04153/FU	14/06/2022	34 Victoria Mount	Two storey part single storey side extension	Horsforth Town Council neither supports nor objects to this application.	Approved	09/08/2022
22/04067/FU	23/06/2022	17 Autumn Crescent	External insulation and render to all external walls; upgrading of windows and doors; alterations to eaves, soffits, reveals, heads and cills will be made to accommodate the thickness of the	Horsforth Town Council neither supports nor objects to this application.	Approved	09/08/2022

			external insulation			
22/04041/FU	09/06/2022	24 Alexandra Road	Two storey and single storey side and rear extension; porch to front; reduction of existing garage to rear; enlarged area of hardstanding to front	Horsforth Town Council neither supports nor objects to this application.	Approved	11/08/2022
22/02929/FU	25/04/2022	10 North Broadgate Lane	Single storey front extension	No comment made	Approved	12/08/2022
22/02652/FU	11/04/2022	69A West End Lane	Single storey side extension	No comment made	Approved	09/08/2022
22/02436/FU	14/06/2022	Broadgate Lane	Upgrade to 5G an existing base station consisting of the removal of 3 antenna and the installation of 12 antenna on an open headframe, internal works to existing cabinets with ancillary development thereto	Horsforth Town Council neither supports nor objects to this application.	Approved	02/08/2022
22/04062/FU	09/06/2022	18 Scotland Way	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.	Approved	29/07/2022
22/03918/FU	06/06/2022	19 Brownberrie Avenue	Single storey rear extension to	Horsforth Town Council neither supports nor	Approved	26/07/2022

			replace the existing conservatory.	objects to this application.		
22/03682/FU	31/05/2022	19 Victoria Gardens	Single storey extension to existing rear extension	The Town Council notes that there are no plans included in the application and requests that the plans are submitted.	Approved	25/07/2022
22/03606/FU	06/06/2022	Main Teaching Block Leeds Trinity University College	Replacement windows to existing building; installation of new roof plant	Horsforth Town Council neither supports nor objects to this application.	Approved	29/07/2022
22/03564/FU	06/06/2022	35 Brownberrie Avenue	Alterations including part single part two storey side and rear extension	The Town Council would like to refer you to BE5 and BE1 in Area 1 of the Neighbourhood Plan.	Approved	28/07/2022
22/02080/FU	21/03/2022	Horsforth School Lee Lane	New vehicle hard-standing, reconfigured car parking and pedestrian routes	Single storey garage to the rear	Approved	25/07/2022

22/03724/FU	25/05/2022	61 Broadgate Drive	Retrospective application for a single storey side extension.	<p>Horsforth Town Council notes that this is a retrospective application for planning permission Whilst Horsforth Town Council notes that there may be genuine reasons why an application was not submitted at the proper time, it regrets that development has already started without the benefit of proper consideration being given in advance to the plans by the local planning authority, statutory consultees and members of the public who may be affected.</p> <p>Horsforth Town Council notes that this is a retrospective application for planning permission Whilst Horsforth Town Council notes that there may be genuine reasons why an application was not submitted at the proper</p>	Approved	19/07/2022
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				time, it regrets that development has already started without the benefit of proper consideration being given in advance to the plans by the local planning authority, statutory consultees and members of the public who may be affected. The Town Council notes that there are no plans included in the application and requests that the plans are submitted.		
22/02738/FU	14/04/2022	19 Outwood Walk	Three storey side extension with garage to ground/lower ground and single storey rear extension with balcony.	No comment made	Approved	19/07/2022
22/02214/FU	26/05/2022	3 Lea View	New slate roof to front including rooflight; New basement window to rear	Horsforth Town Council neither supports nor objects to this application.	Approved	20/07/2022
22/01990/FU	15/04/2022	Unit 7 Lister Hill	Change of use from B8 Storage to Vehicle	No comment made	Approved	20/07/2022

			Maintenance and MOT station			
22/04480/FU	29/06/2022	1 Airedale Drive	Garden room to rear	Horsforth Town Council neither supports nor objects to this application.	Approved	23/08/2022
22/04321/FU	22/06/2022	1 Bridge Wood Close	New 1m high boundary fence to side of property, and new 1.8m boundary fence to front and side of property	Horsforth Town Council neither supports nor objects to this application.	Refused	23/08/2022
22/03947/FU	22/06/2022	Dale View New Road Side	Single storey outbuilding, rebuilding of boundary wall and reposition of gate posts to form wider vehicle access and addition of two electric charging points to rear	Horsforth Town Council neither supports nor objects to this application.	Approved	24/08/2022
22/04540/FU	30/06/2022	Bourne House Scotland Lane	Single storey garage to the rear		Approved	25/08/2022
22/04540/FU/NW	30/06/2022	Bourne House Scotland Lane	Single storey garage to the rear	Horsforth Town Council neither supports nor objects to this application.	Approved	25/08/2022

Item 6.1.

Leeds City Council Planning Applications since 21.07.2022 and the comments made by the Proper Officer with delegated powers

Reference	Application Validated	Address	Proposal	HTC Response
22/04540/FU/NW	30/06/2022	Bourne House Scotland Lane	Single storey garage to the rear	Horsforth Town Council neither supports nor objects to this application.
22/04740/FU/NW	07/07/2022	23 West End Drive	Part two part single storey side and rear extension; Demolition of garage; Alterations to windows	Horsforth Town Council neither supports nor objects to this application.
22/04733/FU/NW	07/07/2022	2 Church Avenue	Extension to gable, dormer window to the rear and rooflights to front; infill single storey extension to rear; conversion of garage to habitable accommodation	Horsforth Town Council neither supports nor objects to this application.
22/04879/FU/NW	13/07/2022	21 Bank Gardens	New single detached garage with covered walkway	Horsforth Town Council neither supports nor objects to this application.
22/04854/FU/NW	13/07/2022	6 Greenbanks Drive	Single storey extension to front, side and rear; re-fenestration of existing house - render externally to first floor; raised ridge height; dormer window to the rear and rooflights to front	Horsforth Town Council neither supports nor objects to this application.
22/04916/FU/NW	15/07/2022	9 St Margarets Drive	Single/Two storey side extension; alterations to existing rear extension roof to include skylights; conversion of garage to form habitable room;	Horsforth Town Council neither supports nor objects to this application.
22/04557/FU/NW	18/07/2022	25 Town Street Horsforth Leeds	New dormer window to rear with loft conversion to habitable room space	Horsforth Town Council neither supports nor objects to this application.
22/04611/FU/NW	25/07/2022	Site Of Former Public Conveniences	Storage building (B8) with pitched roof and palisade fencing to boundary	There appears to be no vehicular access to this site and any access would be from

		Rear of 27 Town Street		Town Street which is already congested and burdened with traffic issues.
22/04721/FU/NW	26/07/2022	19 Woodside Park Drive	Alterations including single storey front and rear extensions; garage extension to side: new access to front	Horsforth Town Council neither supports nor objects to this application.
22/04837/FU/NW	27/07/2022	2 Mackintosh Avenue	Single storey side extension; extension to front porch; internal alterations	Horsforth Town Council neither supports nor objects to this application.
22/04720/OT/NW	27/07/2022	47 Hall Park Avenue	Outline application for single dwelling to garden	This application would result in an over development of the site to the detriment of neighbouring properties. If granted it would provide an unwelcome precedent for development in this area.
22/04892/FU/NW	02/08/2022	88 Town Street	Installation of one new CCTV camera	Horsforth Town Council neither supports nor objects to this application.
22/04847/FU/NW	02/08/2022	16 Airedale Drive	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
22/04686/FU/NW	17/08/2022	Bridge House Outwood Lane	Conversion and alteration of buildings to provide 43 residential units (Use Class C3) comprising the addition of a single storey to Bridge House (Unit A) to create 35 apartments and the demolition and redevelopment of the existing depot on site (Use Class B8) to create 8 dwellings (Unit B); means of vehicular access; facade improvements to existing Bridge House; car parking provision; drainage infrastructure and landscaping,	Horsforth Town Council objects to this applica tion and the Town Cou ncils previous commen t remains. (Previous comment: H orsforth Town Council objects to the applicati on on the basis that th e proposed developme nt needs scaling back a nd the number of parki ng spaces needs to be maximised.

			including public open space	
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Item 6.2.

Leeds City Council Planning Applications to consider

Reference	Application Validated	Address	Proposal
22/05182/FU	26/07/2022	Andrew Kean Centre Leeds Trinity University College Brownberrie Lane	Installation of a second storey to the existing modular building providing an additional lecture facility. (temporary planning permission for a period of 3 years)
22/05170/FU	15/08/2022	35 Victoria Crescent	Single storey detached garden room to rear
22/05034/FU	10/08/2022	Land Adjacent To 20 Outwood Walk	Detached dwelling with balcony to rear and new vehicular access
22/05155/FU/NW	25/07/2022	Manor Croft Newlathes Road	Demolition and conversion of existing derelict garage to single storey side extension
22/05223/FU	17/08/2022	Fence End Calverley Lane	Part demolition of existing garage and store including alterations and single storey extension to form three bay garage; new retaining wall to front
22/05313/FU	01/08/2022	33 Brownberrie Avenue	Alterations including part two-storey part single storey side extension
22/05252/FU	28/07/2022	9 Victoria Gardens	Removal of condition 3 to previous approval 21/05795/FU
22/05218/FU	16/08/2022	9 Beech Avenue	Single storey side and rear extension; raised patio to rear; detached outbuilding to rear
22/05324/FU	18/08/2022	12 West End Rise	First floor extension to rear
22/05653/FU	16/08/2022	26 Clarence Road	Single storey side and rear extension
22/05471/FU	08/08/2022	Land Adjacent 3 The Grove	New dwelling house

Item 7

Planning Appeals

Application Number	Address	Proposal	HTC Comments	Appeal Ref	Procedure	Deadline to withdraw comments	Deadline for further comment	Status
22/02035/ADV	192 New Road Side	1No. Internally illuminated LED digital poster signage to side	No comment made	APP/N4720/Z/22/3302117	Written reps	11/08/2022	11/08/2022	In progress
22/02511/FU	Oakdene Newlay Wood Drive	Two dormer windows to rear	No comment made	APP/N4720/D/22/3305595	Written reps	22/09/2022	N/A	In progress

Planning Appeal Decisions

Application Number	Address	Proposal	HTC Comments	Appeal Ref	Decision	Date decision made
22/00349/FU	14 Victoria Gardens	Part two storey, part single storey rear extension.	Horsforth Town Council neither supports nor objects to this application.	104434	Dismissed	28/07/2022

Item 9

Temporary event notices

Reference	Address	Start date and time	End date and time	Activities	Last date for representations	Notice Type/Comments
TEN/03908/22	Horsforth Brewery, 143 New Road Side, Horsforth, Leeds, LS18 4QD,	26/08/2022 11:30	28/08/2022 23:30	Sale by Retail of Alcohol Provision of Regulated Entertainment	18/08/2022	Late TEN - Accepted as applied for Comments: Beer Festival With Food Truck And Live Music In Building And Car Park Area
TEN/02206/22	Bronte House School, Apperley Lane, Rawdon, Leeds, BD10 0PQ,	16/09/2022 17:00	16/09/2022 23:00	Sale by Retail of Alcohol	30/08/2022	Normal TEN - Accepted as applied for Comments: Parents Bonanza Bar With Pay Bar