



Horsforth Town Council

Mechanics Institute
Town Street
Horsforth
Leeds
LS18 5BL

admin@horsforthtowncouncil.gov.uk – www.horsforthtowncouncil.gov.uk – 0113 258 0988

Extraordinary Meeting of the Town Council - Minutes Thursday 1st September 2022 at 6.30pm

Present: In Chair – Cllr Stones

Broadfields	Brownberrie	Hall Park	Victoria	Woodside
Eddie Hyndes	Reiss Capitano	Katharine Firth	Jude Arbuckle	Chris Calvert
Raymond Jones	Dawn Collins	Peter Mallott		
	Margaret Townsley	Tracy Stones		

In attendance: B Crabtree - Locum Clerk

HTC/22.24 To receive apologies for absence and to consider the reason for the absence

Apologies were received from Cllr M. Fletcher, Cllr R. Hardcastle, Cllr E. Bromley, Cllr C. Glover, Cllr B. Batchelor, Cllr Sm, Dowling, Cllr J. Garvani, Cllr Sl. Dowling and reasons were approved.

HTC/22.25 Declaration of Disclosable Pecuniary and other Interests

None declared.

HTC/22.26 To consider questions and comments from members of the public at the Chairman's discretion

No members of public were present.

HTC/22.27 Financial Matters

It was noted that the Clerk had made amendments to the accounts after the queries that were raised for the meeting held on 18th August 2022.

22.27.1 To note the Annual Internal Audit Report for 2021/2022 included at page 3 of the Annual Governance and Accountability Return 2021/2022

Resolved to note the Annual Internal Audit Report of the Annual Governance and Accountability Return 2021/2022. It was noted that the internal auditor has submitted an invoice for £380.00 and will be paid as the services has already been agreed.

22.27.2 To approve Section 1 - Annual Governance Statement 2021/2022 for Horsforth Town Council on page 4 of the Annual Governance and Accountability Return 2021/2022

Resolved to approve Section 1 - Annual Governance Statement of the Annual Governance and Accountability Return for 2021/2022.

22.27.3 To approve Section 2 - Accounting Statements 2021/2022 for Horsforth Town Council on page 5 of the Annual Governance and Accountability Return 2021/2022

Resolved to approve Section 2 - Accounting Statements of the Annual Governance and Accountability Return for 2021/2022.

22.27.4 To agree to set the period for exercise of public rights of inspection of the accounts

Resolved to agree to set the period for exercise of public rights of inspection of the accounts as 5th September 2022 to 14th October 2022.

It was noted that the TC would be unable to tick assertion 4 on the Annual Governance Statement for 2022-2023.

The meeting closed at 8.45pm.

Distribution: Cllrs J Arbuckle, B Batchelor, E Bromley, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, K Firth, M Fletcher, J Garvani, C Glover, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jacques, R Jones, P Mallott, C Sellers, T Stones, M Townsley