



Horsforth Town Council

Mechanics Institute
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To Members of the Council

You are summonsed to attend an **extraordinary meeting** of Horsforth Town Council at the **Town Council Office, Mechanics Institute, Town Street, Horsforth** on **Thursday 1st September 2022 at 6.30pm** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B Crabtree
Locum Clerk
26th August 2022

Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Financial Matters – Documents to be provided**
 - 4.1. To note the Annual Internal Audit Report for 2021/2022 included at page 3 of the Annual Governance and Accountability Return 2021/2022
 - 4.2. To approve Section 1 - Annual Governance Statement 2021/2022 for Horsforth Town Council on page 4 of the Annual Governance and Accountability Return 2021/2022
 - 4.3. To approve Section 2 - Accounting Statements 2021/2022 for Horsforth Town Council on page 5 of the Annual Governance and Accountability Return 2021/2022
 - 4.4. To agree to set the period for exercise of public rights of inspection of the accounts

Distribution: Cllrs J Arbuckle, B Batchelor, E Bromley, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, K Firth, M Fletcher, J Garvani, C Glover, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jacques, R Jones, P Mallott, C Sellers, T Stones, M Townsley