



Horsforth Town Council

Finance and General Purposes Committee: Minutes and Action Points/Recommendations

Date of Meeting:	Thursday, 14 July 2022	
Venue:	Mechanics Institute, Town Street, Horsforth, Leeds LS18 5BL	
In the Chair:	Tracy Stones	
Minute taker appointed:	Katharine Firth	
Present: (Tick if present)	Jude Arbuckle ✓	Richard Hardcastle ✓
	Dawn Collins <input type="checkbox"/>	Rob Harris ✓
	Simon Dowling ✓	Eddie Hyndes ✓
	Katherine Firth ✓	Ray Jones ✓
	Mark Fletcher ✓	Tracy Stones ✓
	John Garvani ✓	<input type="checkbox"/>
In attendance (officers/guests):	David Bramhill Chair St Margaret's FC and Turkish take away shop owner on Town Street.	
Apologies and reasons received and accepted from:	Non-Received	
Declarations of interest:	Click or tap here to enter text.	

ACTION POINTS AND RECOMMENDATIONS			
No.	Actions/Recommendations Agreed & Any Deadlines	Action assigned to	Tick when done
FGP/22.1	Minutes of the meeting of Click or tap to enter a date.- approved	n/a	<input type="checkbox"/>
FGP/22.2			<input type="checkbox"/>
FGP/22.3	A member of the Horsforth Town Team attended to ask about potential events on TS such as Markets/ Traders laying out their stalls /road closures etc. Nothing agreed. To look at road closure options		<input type="checkbox"/>
FGP/22.4	Confirmed and accepted		<input type="checkbox"/>

Signed Dated

ACTION POINTS AND RECOMMENDATIONS			
No.	Actions/Recommendations Agreed & Any Deadlines	Action assigned to	Tick when done
FGP/22.5	5.1 To approve accounts/cash book entries 31 st March – Waiting for full accounts from Julie. 5.2 Review the reserves - Done 5.3 Ratify payments – Ratified 5.4 Staffing review report, Fink hill clock and SLCC subs all approved.		<input type="checkbox"/>
FGP/22.6	Community infrastructure levy (CIL) no decisions made but roundabout (disabled access) request for £6k was agreed to set aside		<input type="checkbox"/>
FGP/22.7	HF Sports Club/St Margarets JFC £5k donation. Already have grants via NIKE, and looking at Trinity Uni Various questions asked such as drainage, laying of grass Will wait for accounts to be sent though before any further decisions are made. Club also has just a 25yr lease. Add to Septembers agenda		<input type="checkbox"/>
FGP/22.8	To receive and update		<input type="checkbox"/>
FGP/22.9	To receive and update		
FGP/22.10	Still not finished, updated photos required		
FGP/22.11	Public left meeting		
FGP/22.12	JG still overseeing 3&5 awaiting meeting to be called. Delegation of authority to be put in place ASAP. Working group has not met for 6months. Arrange meeting with Tom Crooks ASAP. Will he honour the agreed contract with his father? Locks need to be changed. Dawn has keys?		
FGP/22.13	Decided on accepting Julie’s resignation. Offered Becky full time role. Contact/Offer letter to be dealt with.		
FGP/22.14			
FGP/22.15	Julie/Becky/3&5/Financials/Sports Club		
FGP/22.16	15 th Sept 7pm		

Date of next meeting:	Thursday, 15 September 2022
Meeting finished at:	20.30

Signed Dated

Signed Dated