



Horsforth Town Council

Mechanics Institute
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To Members of the Finance and General Purposes Committee:

You are summonsed to attend a meeting of the **Finance and General Purposes Committee** on Thursday 14th July 2022 at 7pm to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B Crabtree
Locum Clerk
9th July 2022

Agenda

1. To consider apologies and the reason for absence

2. Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

3. To consider questions and comments from members of the public at the Chairman's discretion.

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

4. Minutes of the previous meeting

To confirm and accept the minutes of the Finance Advisory meeting held on 10th March 2022. **See agenda pack.**

5. End of Year Accounts and Reserves – To be provided

5.1. To consider recommending that Council approves the accounts and cash book entries 31st March 2022. Previous cash book entries supplied separately.

5.2. To review the reserves.

5.3. To ratify the following payments:

- Payments in respect of completion of lease for 3&5 The Green:

Stamp Duty Land Tax	£1,700.00
Land Registry Fee	£330.00
Solicitors' fees	£900 (inclusive of VAT)
Total	£2,930.00
Less monies on account	£190.00

Total paid **£2,740.00**

5.4. To consider approving the following payments:

- Local Council Consultancy – staffing review report - £1,225+ VAT. **See information regarding designation of Council profile as between LC2 and LC3.**
- Fink Hill clock – replace lighting - £447+VAT. **See quote in agenda papers**
- SLCC subscription for Clerk – £234

Note: other payments arising after publication of the agenda to be tabled at the meeting

6. Community Infrastructure Levy (CIL)

6.1. To receive an update on CIL. **See 2021/22 CIL report**

6.2. To receive any reports from Community Infrastructure Levy Group

7. Horsforth Sports Club/Horsforth St Margaret’s JFC

To further consider the request for £5000 donation towards pitch improvements. **See further information provided.**

8. Horsforth Civic Service

To receive an update.

9. Email

To receive an update.

10. Website and Social Media

To note website statistics. Provided.

To consider the Town Council website and Facebook page.

11. Exclusion of press and public

In view of the confidential nature of the business about to be transacted at agenda items 12 and 13 to consider temporarily excluding the press and public and that they be asked to withdraw from the meeting.

12. 3&5 The green

10.1 - Update on progress so far

10.2 - Lease with museum

10.3 - 6 -12 month plan.

13. Recruitment -

11.1 – Update on staffing

11.2 - Approve OH provider

14. Matters for information

To be reported verbally

15. Items for future agenda

16. Date of the next meeting

15th September 2022 at 7pm

*Distribution: Cllrs J Arbuckle, D Collins, SM Dowling, K Firth,
M Fletcher, J Garvani, R Hardcastle, R Harris, E Hyndes, R Jones, T Stones*