



Horsforth Town Council

Planning, Licensing & Traffic (PLT) Committee Minutes Thursday 19 December 2019 at 7pm.

Present: In Chair – Cllr R Jones

Cllrs J Arbuckle, B Heaviside, C Calvert, R Hardcastle, E Hyndes, T Stones.

In attendance: Lyn Farrell, Assistant Clerk.

PLT/205 –210 These minute numbers have been left blank intentionally

PLT/19.211 To receive apologies for absence and to consider the reason for the absence

Cllrs C Glover, M Leech, R Shaw.

RESOLVED: Apologies accepted.

PLT/19.212 Declaration of Disclosable Pecuniary and other Interests

The following ordinary interests were declared:

Cllr T Stones knows the applicant for planning application 19/07212/FU

Cllr R Jones knows the applicant for planning application 19/07345/FU

PLT/19.213 To consider questions and comments from members of the public at the Chairman's discretion. No members of the public present.

PLT/19.214 Minutes of the previous meetings

RESOLVED: That the minutes of the meeting held on Thursday 21 November are a true record.

PLT/19.215 PLT Budget for 2020

Committee reviewed previous budgets and agreed that £1000 should be requested.

RESOLVED: Budget for 2020 set at £1000.

PLT/19.216 Leeds City Council Planning Decisions

To report on planning decisions granted by Leeds City Council. **Noted.**

Cllr B Heaviside arrived at 7.15 pm.

PLT/19.217 Comment on Planning Applications since the last meeting of this Committee

19.217.1. To consider and comment on planning applications from Leeds City Council.
Comments attached.

ACTION: Office to write to resident who raised concerns over planning application 19/06914/FU with the comments of PLT on the application.

19.217.2. Late applications, received after the publication of the agenda and agenda pack, were **noted.**

19.217.3. New Road Side Post Office.

The Chair reported that the issue could not be raised during purdah.

Unfortunately the Post Office closes on 20 December 2019, preventing a letter being sent to the Post Office area manager. Cllr J Garvani and the Office tried to contact the Post Office area manager on several occasions and had no response.

- PLT/19.218 Planning Appeals & Planning Appeal Decisions**
19.218.1. To consider planning appeals received. **None received.**
19.218.2. To note planning appeal decisions. **None received.**
- PLT/19.219 Planning Enforcement**
To receive and note an update on key planning enforcement cases. **None received.**
- PLT/19.220 Licensing Applications**
To consider applications received since the last meeting (if any).
19.220.1. Temporary Events Licences. **Noted.**
19.220.2. New premises licence applications. **None received.**
- PLT/19.221 Traffic**
19.221.1. To consider new traffic complaints and updates (if any).
Parking on Broadgate, by the School. Letters outlining the response by Horsforth Town Council were hand delivered to affected residents.
19.221.2. To consider traffic schemes and to agree any necessary action (if any). **None received.**
19.221.3. Speed Indicator device (SID).
Data for November and December 2019 was **noted.**
Leeds City Council's confirmation that the Low Lane SID device did not capture multidirectional traffic data was **noted.**
Leeds City Council also confirmed that an email would be sent to the Office when the work to rotate the SID was completed. **Noted.**
- PLT/19.222 Kirkstall Forge Liaison Group (KFLG).** To receive and note updates (if any). **None received.**
- PLT/19.223 Woodside Quarries Development.** To receive and note updates (if any). **None received.**
ACTION: Office to invite Jonathan Dunbavin from ID Planning to attend the January 2020 meeting.
- PLT/19.224 Horsforth Campus Development (HDC)** To receive and note updates (if any). **None received.**
- PLT/19.225 Leeds Bradford Airport (LBA)**
19.225.1. To receive and note updates from the Leeds Bradford Airport Consultative Committee (LBACC) (if any).
Minutes for the December meeting were circulated by email to PLT members as they arrived after the agenda was published. **Noted.**
Dates for the 2020 meetings were **noted.**
19.225.2. To receive and note updates regarding the LBA Link Road (if any). **None received.**
- PLT/19.226 Report from Local Residents Associations**
To receive and note updates.
Cllr Calvert gave an update on the Cragg Hill and Woodside residents association.

PLT/19.227 Neighbourhood Plan

19.227.1. To receive and note updates (if any)

19.227.2. To receive and note any updates/recommendations from Neighbourhood Plan Working Group (NPWG) (if any).

PLT accepted NPWGs proposal that the referendum is set for 13 February 2020, with 27 February as a fall back date.

ACTION: Office to notify Martin Hughes of the decision.

ACTION: Clerk to write to LCC Electoral Services to formally request the referendum.

PLT/19.228 Leeds City Council Core Strategy and Site Allocation Plan

To consider updates (if any) and agree any necessary action:

Protecting the green space at W.End Rise/The Avenue

Leeds City Council Landscape Planning Services confirmed that the entire green space is protected.

PLT/19.229 Community Infrastructure Levy (CIL)

To consider and note any updates or information on the community infrastructure levy (CIL), (if any).

The CIL report, up to October 2019, was **noted**.

PLT/19.230 Accommodation for older people in Horsforth

To consider any updates or information on accommodation for older people in Horsforth (if any).

Cllr J Arbuckle asked the Committee to consider adding affordable housing to this agenda item for future meetings. **Noted**.

PLT/19.231 Matters for information

No matters for information.

PLT/19.232 Items for future agenda

Safety on Low Lane to be added to traffic item on agenda.

PLT/19.233 Date of the next meeting

The date of the next meeting is 23 January 2020.

Deadline for Agenda items is 9 January 2020.

Noted.

The meeting closed at 8:32 pm.

Distribution: Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle, B Heaviside, E Hyndes, R Jones, M Leech, T Stones

Application No.	Address/Location	Details	HTC PL&T Committee Comments
19/06914/FU	80 Long Row Horsforth Leeds LS18 5AT	Demolition of existing industrial garage and small detached garage. Alteration to existing access on Long Row, erection of new garages and ancillary accommodation to Hopwood House. Alterations to hard surfacing.	Horsforth Town Council welcomes the proposal to develop the site but emphasise that it should be in keeping with the character of the conservation area. They also need more information as the documentation for this proposal isn't at all clear, as is also stated by the Civic Society.
19/06925/FU	45 Outwood Lane Horsforth Leeds LS18 4JB	Enlarged Dormer window to front; window to first floor side	Horsforth Town Council neither supports nor objects to this application.
19/07155/FU	Former Sewage Works New Road Side Horsforth Leeds	Residential development of 46 dwellings with new access road, associated landscaping and public open space	Horsforth Town Council welcomes development of the brownfield site but is concerned about the proposals for entry and exit of vehicles from the site. They also emphasise that renewable energy sources should be included in this development.
19/07212/FU	Flat 6 19 - 21 Station Road Horsforth Leeds LS18 5PA	Conversion of first and second floor to form 2 separate flats with dormer window to rear additional car parking space	Horsforth Town Council neither supports nor objects to this application.
19/07314/FU	Low Wood, 28 Clarence Road Horsforth Leeds LS18 4LB	External alterations, including the insertion of new windows, blocking up of existing windows, removal of chimney stacks, new rooflights and excavation of earth to reveal basement	Horsforth Town Council neither supports nor objects to this application.

19/07345/FU	99 Outwood Lane Horsforth Leeds LS18 4HU	Two storey rear extension	Horsforth Town Council neither supports nor objects to this application.
19/07392/FU	6 Sunnybank Avenue Horsforth Leeds LS18 4LZ	Dormer windows to front and rear	Horsforth Town Council neither supports nor objects to this application.
19/07475/FU	4 West End Rise Horsforth Leeds LS18 5JH	Loft Conversion with dormer window to rear	Horsforth Town Council neither supports nor objects to this application.
19/07483/FU	47 Knoll Wood Park Horsforth Leeds LS18 4SH	Single storey front extension; part two storey, part single storey side extension; extension of dormer windows to front and rear	Horsforth Town Council neither supports nor objects to this application.
19/07484/FU	31 Stanhope Drive Horsforth Leeds LS18 4ES	Single storey front extension	Horsforth Town Council neither supports nor objects to this application.
19/07556/FU	135 Town Street Horsforth Leeds LS18 5BL	Detached garage to rear	Horsforth Town Council neither supports nor objects to this application.