



Horsforth Town Council
Finance and General Purposes Committee Minutes
Extraordinary Meeting 28 June 2018 at 7pm

Present:

In the Chair: Cllr R Hardcastle

Cllr D Collins, Cllr S Dowling, Cllr M Hughes, Cllr J Pritlove, Cllr I Scott.

In attendance: J Sou – Clerk

F&GP/18.51 To accept apologies and the reason for absence
RESOLVED: To accept the apologies and reasons for absence from Cllrs J Garvani, M Holmes, M Wharton and V Wood-Robinson.

F&GP/18.52 Declaration of Disclosable Pecuniary and other Interests
None declared.

F&GP/18.53 To consider questions and comments from members of the public at the Chairman’s discretion
No members of the public present.

F&GP/18.54 Public Bodies (Admission to Meetings) Act 1960
RESOLVED: That in view of the confidential nature of the business to be transacted, to exclude the press and public from the meeting during item 5 of the agenda.

F&GP/18.55 3 & 5 The Green and the Stables (“The Green”)
To consider the financial arrangements.
Members considered the following produced by Cllr D Collins:

- Estimated fixed costs to Council (loan, site management and maintenance, waste removal, premises insurance, business rates) as owner and landlord of The Green
- Estimated contribution to costs from tenants
- Estimated anticipated rental income and possible room hire fees
- Estimated budget for Council for 2019-20 showing potential additional liabilities arising from The Green and the impact on the budget deficit at different occupancy rates

These figures would form the basis of a business plan.

Discussion regarding the financial viability of the project, potential uses of the proposed function room, appointment of architect and other professional advisers. Members also considered layout plans for No. 3 and architect’s costs.

Signed Dated.....

RESOLVED: That subject to an assessment of the museum’s financial accounts, to recommend to Council to proceed with producing a business plan based on the figures produced by Cllr D Collins.

ACTION:

- Ask museum for financial accounts – Cllr D Collins
- Locality to be approached for guidance on business plan – Clerk
- Seek recommendation for solicitors and estimates of legal fees – Clerk
- Appointment of architect to be considered at next meeting of the Committee on 5 July 2018

F&GP/18.56 **Date of the next meeting**
5 July 2018. **Noted.**

The meeting closed at 8.25pm.

*Distribution: Cllrs D Collins, S Dowling, J Garvani, R Hardcastle, M Holmes,
M Hughes, J Pritlove, I Scott, M Wharton, V Wood-Robinson*

Signed Dated.....