



## **Horsforth Town Council**

The Stables, 2 Church Road  
Horsforth  
Leeds  
LS18 5LG

**[admin@horsforthtowncouncil.gov.uk](mailto:admin@horsforthtowncouncil.gov.uk) – [www.horsforthtowncouncil.gov.uk](http://www.horsforthtowncouncil.gov.uk) – 0113 258 0988**

### **Planning, Licensing and Traffic Committee**

**Thursday 25<sup>th</sup> April 2024**

#### **AGENDA PACK**

**Contents page overleaf**

*Distribution: Cllrs R Hardcastle, D Brosnan, M Connors, M Fletcher, G Garvani, A Goulden, E Hydes*



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**Planning, Licensing & Traffic Committee Minutes**  
**Thursday 21<sup>st</sup> March 2024 at 7pm**  
**The Stables, 2 Church Road, Horsforth, Leeds LS18 5LG**

**Present: In Chair** – Cllr R Hardcastle (Chair)  
Cllrs D Brosnan, M Fletcher, G Garvani, M Fletcher and E Hydes

**In attendance:** S White Administration Assistant.

**PLT/23.136 To receive apologies for absence and to consider the reason for the absence**  
Apologies were received from Cllrs M Connors and A Goulden and reasons were approved.

**PLT/23.137 Declaration of Disclosable Pecuniary and other Interests**  
None declared.

**PLT/23.138 To consider questions and comments from members of the public at the Chairman's discretion**  
No members of the public were in attendance.

**PLT/23.139 Minutes of the previous meetings**  
**Resolved** to approve the minutes of the meeting held on Thursday 22<sup>nd</sup> February 2024.

**PLT/23.140 Leeds City Council Planning Decisions**  
The planning decisions were noted.

**PLT/23.141 New Planning Applications**

**141.1 To note the planning applications received since the meeting held on 22<sup>nd</sup> February 2024 and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.**

The comments submitted by the Proper Officer for recent applications were noted.

**141.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.**

**Resolved** to comment on the planning applications as per Appendix 1.

**PLT/23.142 Planning Appeals & Planning Appeal Decisions**

The appeals were noted.

**PLT/23.143 Planning Enforcement**

No planning enforcements to note.

**PLT/23.144 Licensing Applications**

The licensing applications were noted.

**PLT/23.145 Traffic**

To consider and approve any action in relation to traffic issues, including the following:

**145.1 Complaints**

Complaint received from resident regarding verge damage on King George Road. It was resolved to refer the complaint to Highways via City Councillor John Garvani.

**145.2 Traffic schemes**

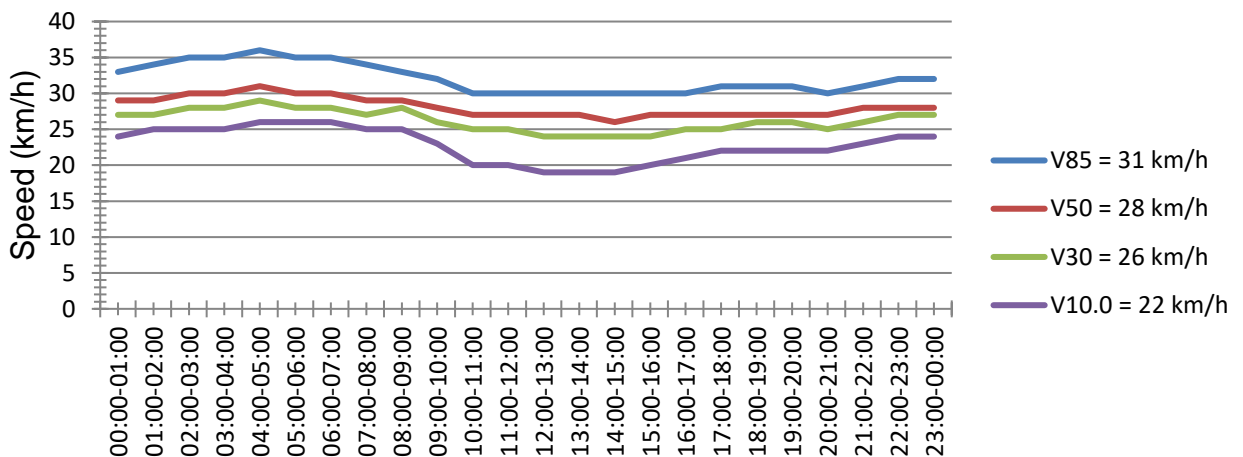
None to report.

**145.3 Speed indicator device (SID) updates and any data**

Cllr M Fletcher gave an update on the latest data from the SID. 0.06% of drivers were breaking the speed limit. These generally occurred during nighttime hours. It was agreed to look into changing the location of the SID to somewhere else on Low Lane. S White to look into.

20 February 2024,18:00 - 17 March						
<b>Evaluation time</b>	2024,15:00					
<b>Speed limit</b>	50 km/h	<b>Values</b>	<b>Vehicles</b>	<b>Vd[km/h]</b>	<b>Vmax[km/h]</b>	<b>V85 [km/h]</b>
<b>Speed violations</b>	0.06 %	344158	39033	27	86	31
<b>ADT</b>	1509					
<b>AYT</b>	550785					
<b>Evaluation direction</b>	Arriving					

**Sequence Speed percentiles**



**PLT/23.146 Leeds Bradford Airport (LBA)**

To consider the following:

**146.1 Leeds Bradford Airport Consultative Committee**

No updates to note.

**146.2 Leeds Bradford Airspace Change – to receive and note updates (if any)**

No updates to note.

**146.2 Any other matters relating to Leeds Bradford Airport (LBA).**

An update on a Breach of Condition Notice was received in respect of Leeds Bradford Airport (LBA). This was in relation to condition 7 (f) of the Permission not being complied with during the Summer Season (British

Summer Time) 2022 in respect of number of night-time flights throughout this period. It was decided that LBA were in breach of the regulations, but no further action would be taken. The situation will be continued to be monitored throughout this summer.

**PLT/23.147 Neighbourhood Plan.**

A meeting has been scheduled for Monday, 25<sup>th</sup> March 2024. An update will be given at next month's PL&T committee meeting of progress.

**PLT/23.148 Leeds City Council Core Strategy and Site Allocation Plan**

No update.

**PLT/23.149 To consider correspondence received and agree any necessary action**

No correspondence received.

**PLT/23.150 Matters for information.**

No matters for information.

**PLT/23.151 Items for future agenda**

Neighbourhood plan update to report.

**PLT/23.152 Date of the next meeting**

**Next meeting of the Committee: 25<sup>th</sup> April 2024**

**Deadline for agenda items: 15<sup>th</sup> April 2024**

The meeting dates were noted.

The meeting concluded at 7:45pm.

*Distribution: Cllrs R Hardcastle, D Brosnan, M Connors, M Fletcher, G Garvani, A Goulden, E Hydes*

**Appendix 1 - Minute No. PLT/141.2 – comments on new planning applications**

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
<a href="#">24/01285/FU</a>	Fri 01 Mar 2024	Fri 29 Mar 2024	9 Clarence Mews Horsforth Leeds LS18 4EP	Two storey side extension incorporating garage. Single storey rear extension.	Horsforth Town Council neither supports nor objects to this application.
<a href="#">24/01108/FU</a>	Mon 26 Feb 2024	Wed 27 Mar 2024	159 New Road Side Horsforth Leeds LS18 4DR	Change of Use to Use Class E (coffee shop); installation of flue to the side and partial new frontage	Horsforth Town Council neither supports nor objects to this application.

<a href="#">24/01345/FU</a>	Tue 05 Mar 2024	Wed 03 Apr 2024	20 Newlay Wood Close Horsforth Leeds LS18 4SL	Part two storey part single storey side extension; garage conversion to habitable room space with garage door replaced with window; timber balcony/decking to rear to be replaced with new balustrade balcony with steps; new storage area to rear at lower ground floor level and new patio area to side/rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">24/01167/LI</a>	Tue 27 Feb 2024	Tue 09 Apr 2024	155 Town Street Horsforth Leeds LS18 5BL	Listed Building Application for the replacement of twenty six timber windows with UPVC windows and six timber doors	Horsforth Town Council neither supports nor objects to this application.
<a href="#">24/01151/FU</a>	Tue 27 Feb 2024	Tue 09 Apr 2024	12 Outwood Lane Horsforth Leeds LS18 4JA	Installation of pedestrian gate within the boundary wall including replacement of vehicle access gates to front	Horsforth Town Council neither supports nor objects to this application.
<a href="#">24/01437/FU</a>	Tue 12 Mar 2024	Thu 04 Apr 2024	49 West End Lane Horsforth Leeds LS18 5ER	Two storey extension to front; new entrance door position; single storey rear extension to rear; new window to side at ground floor and roof lights; new french windows and juliet balcony at first floor, to rear; new windows and removal of door to other side at ground floor.	Horsforth Town Council neither supports nor objects to this application.

**Item 5**

**Leeds City Council Planning Decisions 11.03.2024 and 15.04.2024**

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response	Decision	Date of decision
<a href="#">23/06905/FU</a>	Wed 15 Nov 2023	Wed 03 Jan 2024	The Agora Restaurant 207 - 209 New Road Side Horsforth Leeds LS18 4DR	Alterations to windows to front at ground floor, alterations to windows to rear at Gound and first floor, erection of balcony to rear, formation of dining terrace to rear with canopies over.	Concern over possible noise nuisance and overlooking of nearly residential properties from the proposed dining terrace area.	Approved	16/04/2024

<a href="#">24/00487/FU</a>	Thu 25 Jan 2024	Wed 21 Feb 2024	90 New Road Side Horsforth Leeds LS18 4QB	Retrospective application to shop front	Horsforth Town Council neither supports nor objects to this application. Note that we deplore the retrospective application.	<b>Refused.</b> The Local Planning Authority considers that the proposed new shop front and associated external alterations, by reason of their form, design, materials, profile, and detailing, fail to respect the architectural features of the host building and commercial parade the application site lies within and as such appear overly dominant and incongruous.	14/03/2024
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<a href="#">24/00607/FU</a>	Thu 01 Feb 2024	Fri 15 Mar 2024	3 Temperance Court Back Lane Horsforth Leeds LS18 4RX	Retrospective application for installation of white UPVC windows; replacement UPVC fascias and guttering; replacement UPVC doors in Heritage Green; infill of two doors to the rear of the garage structure; new window opening; replacement garage door; replacement cladding to dormer	Horsforth Town Council objects to the planning application due to the work completed so far is not in-keeping with the planning application.	Approved	26/03/2024
<a href="#">24/00310/FU</a>	Wed 07 Feb 2024	Fri 15 Mar 2024	96 And 96A Town Street Horsforth Leeds LS18 4AP	Replacement of existing timber framed single glazed shop front windows with double glazed aluminium framed window units	Horsforth Town Council neither supports nor objects to this application.	Approved	08/04/2024
<a href="#">24/00120/FU</a>	Thu 08 Feb 2024	Sat 02 Mar 2024	29 Alexandra Road Horsforth Leeds LS18 4HE	Detached outbuilding to rear	Horsforth Town Council neither supports nor objects to this application.	Approved	03/04/2024
<a href="#">24/00802/FU</a>	Tue 13 Feb 2024	Fri 08 Mar 2024	11 Melrose Villas Melrose Terrace Horsforth	Two storey side and rear extension; new rear steps to	Horsforth Town Council neither supports nor	Approved	10/04/2024



			Leeds LS18 4BU	basement floor level	objects to this application.		
<a href="#">24/00604/FU</a>	Tue 20 Feb 2024	Sat 16 Mar 2024	47 West End Drive Horsforth Leeds LS18 5JR	Raise flat garage roof to match rear extension height with new rooflight; reduce size of ground floor window to front; replace first floor window to front; replace tiles to front with a rendered finish	Horsforth Town Council neither supports nor objects to this application.	Approved	10/04/2024
<a href="#">24/01108/FU</a>	Mon 26 Feb 2024	Wed 27 Mar 2024	159 New Road Side Horsforth Leeds LS18 4DR	Change of Use to Use Class E (coffee shop); installation of flue to the side and partial new frontage	Horsforth Town Council neither supports nor objects to this application.	Approved	16/04/2024
<a href="#">24/01345/FU</a>	Tue 05 Mar 2024	Wed 03 Apr 2024	20 Newlay Wood Close Horsforth Leeds LS18 4SL	Part two storey part single storey side extension; garage conversion to habitable room space with garage door replaced with window; timber balcony/deckin g to rear to be replaced with new balustrade balcony with steps; new	Horsforth Town Council neither supports nor objects to this application.	Approved	10/04/2024

				storage area to rear at lower ground floor level and new patio area to side/rear			
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### Item 6.1

Leeds City Council Planning Applications since 11<sup>th</sup> March 2024 and the comments made by the Proper Officer with delegated powers.

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
<a href="#">24/01386/FU</a>	Wed 06 Mar 2024	Fri 05 Apr 2024	Station House Calverley Lane Horsforth Leeds LS13 1NP	Retrospective planning application for change of use of land to form horse menage with fencing	Horsforth Town Council neither supports nor objects to this application.
<a href="#">24/01456/FU</a>	Mon 11 Mar 2024	Sat 06 Apr 2024	17 Brownberrie Drive Horsforth Leeds LS18 5PP	Removal of conservatory to side and replace with single storey side extension/enlarged patio area and single storey side extension to other side	Horsforth Town Council neither supports nor objects to this application.
<a href="#">24/01599/FU</a>	Mon 18 Mar 2024	Thu 18 Apr 2024	98 Hall Park Avenue Horsforth Leeds LS18 5LY	Part two storey part single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">24/01596/FU</a>	Mon 18 Mar 2024	Fri 19 Apr 2024	56 West End Drive Horsforth Leeds LS18 5JZ	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.

<a href="#">24/01684/FU</a>	Thu 21 Mar 2024	Sat 20 Apr 2024	15 The Avenue Horsforth Leeds LS18 5JW	Single storey rear extension with flat roof replacing pitched roof; new bi folding doors to rear with raised patio steps and garage conversion to habitable room space	Horsforth Town Council neither supports nor objects to this application.
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### Item 6.2

#### Leeds City Council Planning Applications to consider.

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
<a href="#">24/01030/FU</a>	Mon 11 Mar 2024	Fri 26 Apr 2024	194F New Road Side Horsforth Leeds LS18 4DP	Change of use from furniture store to additional restaurant and bar space; internal and external alterations including extension of external terrace seating area, new grey painted finish and obscure glass film to existing windows and door and new signage	
<a href="#">24/01537/FU</a>	Wed 13 Mar 2024	Fri 26 Apr 2024	2 Newlay Wood Fold Horsforth Leeds LS18 4HJ	Replacement roof to rear conservatory/sun room	
<a href="#">24/01381/FU</a>	Mon 18 Mar 2024	Fri 26 Apr 2024	18 Brodwell Grange Horsforth Leeds LS18 4AU	Replacing second floor windows to side	
<a href="#">24/01675/FU</a>	Thu 21 Mar 2024	Mon 20 May 2024	16 Jackman Drive Horsforth Leeds LS18 4HS	Dormer window to rear, roof lights to front.	

<a href="#">24/01737/FU</a>	Mon 25 Mar 2024	Fri 26 Apr 2024	16 West End Grove Horsforth Leeds LS18 5JJ	Part two storey part single storey side and rear extensions; demolition of existing garage	
<a href="#">24/01911/FU</a>	Fri 12 Apr 2024	Mon 20 May 2024	116 Bachelor Lane Horsforth Leeds LS18 5NF	Conversion of basement to form a utility room and garden room; lightwell access with steps and handrail to rear; timber fencing above existing wall to front; new ground floor window to rear	
<a href="#">24/02002/FU</a>	Fri 12 Apr 2024	Wed 08 May 2024	2 Stanhope Drive Horsforth Leeds LS18 4ES	Single storey rear and side extension; dormer window to rear; enlargement of existing window to side at ground floor; demolition of existing veranda; new patio and steps to rear	
<a href="#">24/01789/FU</a> <a href="#">/NW</a>	Tue 26 Mar 2024	Mon 20 May 2024	Hopwood House Hopwood Road Horsforth Leeds LS18 5AN	Construction of garden building in the grounds of Hopwood House	

**Item 7**  
**Planning Appeals & Planning Appeal Decisions after 11.03.2024**

Application number	Address location	Details	HTC comments on application	Appeal ref	Procedure	Deadline to withdraw comments	Deadline for further comments	Appeal outcome
23/05312/FU	46 Kerry Street Horsforth Leeds LS18 4AW	Dormer window to the front	Horsforth Town Council neither supports nor objects to this application.	<a href="#">APP/N4720/D/23/3334965</a>	Written reps	10/01/2024	NA	<a href="#">Appeal dismissed</a>
23/03884/FU	Layton Grange Layton Road Rawdon Leeds LS18 5EU	Ground-mounted solar panels in paddock field next to Layton Grange	Horsforth Town Council neither supports nor objects to this application.	<a href="#">APP/N4720/W/23/3335658</a>	Written reps	04/01/2024	15/02/2024	<a href="#">Appeal dismissed</a>
23/07382/FU	15 Woodway Drive Horsforth LEEDS LS18 4HZ	Retrospective application for a dormer window to the rear, with Juliet balcony	Retrospective application, concern over possible overlooking of adjoining property.	<a href="#">APP/N4720/D/24/3341995</a>	Written reps	10/04/2024	17/04/2024	In progress

**Item 9 Temporary event notices**

Reference	Address	Event dates	Activities	Activity Dates & Times	Last date for representations	Notice Type/Comments
TEN/002993	School Hall, West End Primary School, West End Lane, Horsforth, Leeds LS18 5JP	26/04/2024	The sale by retail of alcohol The provision of regulated entertainment	18:45 - 21:30	17/04/2024	Late Temporary Event Notice - Notice Accepted

						Comments - Bingo/games night with bar
TEN/003010	The Old Ball, Brownberrie Lane, Horsforth, Leeds LS18 5SB	19/05/2024	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment	00:00 - 01:00	18/04/2024	Normal Temporary Event Notice - Notice Accepted  Comments - Boxing Event - extension to normal trading hours

#### Premises Licence or Club Premises Certificate applications

Reference	Premises Name and Address	Application Type	Description of Application	Last date for representations	Case Officer
PREM/05285/001	Pranzo Italian, 68 Town Street, Horsforth, Leeds LS18 4AP	New application	The premises is a glass fronted restaurant and bar occupying the old Barclays bank on Horsforth town street with approximately 50 seats inside and 20 seats outside.  Proposed licensable activities:  Sale by retail of alcohol Every Day 11:00 - 00:00  Performance of recorded music Every Day 11:00 - 00:00  Late night refreshment Every day 23:00 - 00:00	10/04/2024	Miss Janice Archibald

PREM/05316/001	Thai Quarter, 33 Town Street, Horsforth, Leeds LS18 5LJ	New application	<p>The premises is a Thai restaurant. The application is for the grant of a premises licence.</p> <p>Proposed licensable activities:</p> <p>Sale by retail of alcohol Every Day 12:00 - 23:00</p> <p>Alcohol sold for consumption on and off the premises</p> <p>Proposed opening times:</p> <p>Every Day 12:00 - 23:30</p>	06/05/2024	Miss Janice Archibald
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