



Horsforth Town Council

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Community and Environment Committee Meeting Minutes
Thursday 7th December 2023 at 7pm
Town Council Office, The Stables, 2 Church Road, Horsforth, LS18 5LG

Present: In Chair – Cllr F. Gains (Chair)

Cllrs E, Bromley, R. Jones, E. Hyndes, E. Richards, T. Stones, J. Tumalan, A. Wishart

CE/23.45 Introduction from Chair

Cllr Gains welcomed all to the meeting.

CE/23.46 To accept apologies and the reason for absence

Apologies were received from Cllr Cousins and reasons were approved.

CE/23.47 Declaration of Disclosable Pecuniary and other Interests

Cllr Tumalan declared an interest in item CE/23.52.2 and Cllr Hyndes declared an interest in item CE/23.50.1.

CE/23.48 To consider questions and comments from members of the public at the Chairman's discretion

- Two representatives from WW1 100 Years were in attendance to provide further information about the grant they had submitted. It was noted that £2000 is allocated from LCC MICE funds to install new paving at the cenotaph. This was discussed and it was noted that hard standing is only needed for health and safety reasons at the Remembrance Service. It was agreed that Cllr Jones and the Remembrance Service Working Group will liaise with them about this.
- One member of Horsforth Litter Pickers was in attendance to give an update about the litter picks that were carried out in October with Horsforth Town Council and to discuss ways to improve the litter issue in Horsforth.

CE/23.49 To approve the minutes of the Community and Environment Committee meeting held on 7th September 2023 and Extraordinary Meeting held on 23rd October 2023

Resolved to approve the minutes of the meeting held on 7th September 2023 and the Extraordinary Meeting held on 23rd October 2023.

CE/23.50 Grant/Sponsorship

23.50.1 To receive feedback from previous applications/sponsorship

No feedback received.

23.50.2 To consider grant and sponsorship applications received

Resolved to approve a grant of £200 to WW1 100 years towards electricity costs for the lights inside the parameter walls of the Fink Hill Cenotaph site to illuminate the memorial.

Resolved to approve a grant of £500 to Woodside St James' PCC towards the construction of the Community Pantry.

Resolved to approve a grant of £500 to Walk of Art towards the event being held to celebrate the 10th year anniversary in 2024. It was **resolved** to recommend that the F&GP Committee considers increasing the grant to £1000 at the next Committee meeting.

CE/23.51 Good Citizen and Young Achiever Awards Scheme

It was noted that the awards were given out at the Christmas Event. Cllr's considered the current application process as there were so many great nominees to consider this year. Discussions included having additional awards such as for businesses and the criteria. It was **resolved** that the Clerk will prepare a checklist to be used when considering the nominations next year and will update the award scheme to be considered at the next meeting.

CE/23.52 Events

To receive updates/feedback from the Events Working Groups and agree any necessary action:

23.52.1 Remembrance Service

Members of the working group reported that the Remembrance Service went well, and J. Huck did a great job running it on the day. S. White has thanked all involved. It was noted that more communication is required on the day, ensure the music works and it was suggested that a church representative attends the service next year. The memorial stone has not been installed and it was agreed to include this on the next agenda.

23.52.2 Christmas Event

The Christmas Light Switch On was a success and attendance doubled compared to last year's event. Cllrs thanked everyone that was involved and felt that the Horsforth Town Team worked well with HTC. There were no major incidents on the day and the working group are due to meet in January to reflect on the day. Everyone agreed that Santa was amazing and great with the children. It was noted that the seating area and barriers that were used for health and safety reasons stopped people from walking towards the back of the stage and a business and organisation were impacted by this, the choice of music was discussed, the roles and responsibilities need to be clarified, it needs to be more child friendly and the possibility of extending the road closure was discussed.

Organisations and businesses that were involved have said that they had a successful day.

The timing of the actual light switch on was discussed but a time was given of between 5pm and 5.45pm as awards were being given, special guests were in attendance and therefore, it is hard to give a specific time.

23.52.3 Annual Event

Resolved that the working group will convene a meeting to discuss the suggestions for next year's annual event and make a recommendation at the Full Council meeting.

CE/23.53 Editorial Working Group

Cllr Wishart reported that the latest edition was delivered to every household in October, but several households didn't receive it, and this will be investigated. Additional copies are available at key locations.

Cllrs discussed preparing a directory of community groups and it was noted that the next edition will be published by the end of the January 2024 and 200 copies will be printed for key locations.

CE/23.54 Jubilee Garden

No update.

CE/23.55 Floral displays

No update.

CE/23.56 Band Concerts

Resolved to agree to sponsor the band concerts at a cost of £990 in Hall Park as part of Summer Bands in Leeds Parks 2024 and the bands are performing on 2nd June 2024, 7th July 2024 and 4th August 2024.

CE/23.57 Hall Park

It was noted that the path around the bandstand has now been resurfaced and Cllr J. Garvani is checking if the work has been completed as requested.

CE/23.58 Litter

23.58.1 To receive an update about the litter picks carried out throughout October 2023

P. Pinn reported that the litter picks were carried out every Sunday in October in each ward. Several Cllr's, residents and litter pickers attended, and 65 bags were filled.

Cllrs discussed promoting it to families in the future but felt it was not practical due to health and safety reasons.

It was **resolved** to carry out litter picks in 2024.

23.58.2 To consider ways to help deal with the litter issue in Horsforth

Cllrs considered ways to help deal with the litter issues including additional bins, competitions, and discussions with local schools. P. Pinn agreed to send the Clerk some resources that can be discussed at a later date. It was **resolved** that Cllr Tumalan will ask HTT to liaise with local businesses about improving the area, how they can promote it, what would help them and how the TC can support businesses.

CE/23.59 To consider matters requested by Councillors/Clerk and agree any necessary action:

23.59.1 To consider the Draft Committee Budget for 2024-2025.

Resolved to recommend the draft budget to the F&GP Committee.

i. To consider a proposal from Cllr Tumalan for the Christmas lights

Resolved to defer this item.

23.59.2 To receive an update from the Young People Champion including:

i. To receive an update about the Young People Survey

Resolved to defer this item.

ii. To receive an update about the skatepark

Resolved to defer this item.

iii. To consider installing a graffiti wall

Resolved to defer this item.

23.59.3 To consider alternative play space ideas for Wards with no playgrounds

Resolved that the LCC Ward Cllrs will investigate installing a climbing wall and Cllr's will engage with the community further to find out their views about play spaces in Horsforth.

23.59.4 To consider taking part in an initiative called 'Trees for Streets'.

Resolved to defer this item.

23.59.5 To agree to have a stall at the Farmers Market bi-monthly in 2024

Resolved to have a stall at the Farmers Market bi-monthly in 2024.

CE/23.60 To consider correspondence received and agree any necessary action:

23.60.1 To consider a request from Yorkshire Air Ambulance

Resolved that the Clerk will investigate if the TC has a power to donate to the organisation and agreed to invite them to have a stall a future event.

CE/23.61 Items for future agenda

- Litter issues
- Yorkshire Air ambulance
- Trees for Streets
- Young People Champion update
- Christmas lights

CE/23.62 Date of the next Meeting

Next meeting of the Committee: 7th March 2024

Deadline for agenda items: 26th January 2024

The meeting dates were noted.

Meeting closed at 9.15pm.

*Distribution: Cllrs E. Bromley, B. Cousins, F. Gains, S. Gomersall, E. Hyndes,
R. Jones, E. Richards, T. Stones, J. Tumalan, A. Wishart*