



Horsforth Town Council

The Stables
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Horsforth
LS18 5LG

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To Members of the Community and Environment Committee:

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 7th March 2024 at 7pm** to be held at the Town Council Office, The Stables, 2 Church Road, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B. Crabtree
Clerk
28.02.2024

POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. IF POSSIBLE, PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.

Agenda

1. **Introduction from Chair**
2. **To accept apologies and the reason for absence**
3. **Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.
4. **To consider questions and comments from members of the public at the Chairman's discretion**
To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.
A member of the public shall not speak for more than 3 minutes.
A question shall not require a response at the meeting nor start a debate on the question.
The Chairman of the meeting may direct that a written or oral response be given.
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
5. **To approve the minutes of the Community and Environment Committee meeting held on 7th November 2023. See agenda pack.**

6. **Grant/Sponsorship**
 - 6.1. To receive feedback from previous applications/sponsorship.
 - 6.2. To consider grant and sponsorship applications received. See Agenda Pack.
7. **Good Citizen and Young Achiever Awards Scheme**
 - 7.1 To consider a new awards scheme proposal. See Agenda Pack.
 - 7.2 To receive any updates and to consider and agree any action required.
8. **Events**

To receive updates/feedback from the Events Working Groups and agree any necessary action:

 - 8.1. Annual Event
9. **Editorial Working Group**

To receive any updates and to consider and agree any action required including:

 - 9.1. To re-consider publishing the directory on the website
10. **Jubilee Garden**

To receive any updates and to consider and agree any action required.
11. **Floral displays**
 - 11.1 To consider and agree arrangements for the floral displays this year. See Agenda Pack.
12. **Band Concerts**

To receive any updates and to consider and agree any action required.
13. **Hall Park**

To receive any updates and agree any action required.
14. **Litter**
 - 14.1. To receive any updates and agree any action required.
 - 14.2. To consider an enquiry regarding the amount of litter on the Crabtree Land.
15. **To consider matters requested by Councillors/Clerk and agree any necessary action:**
 - 15.1. To consider and agree the arrangements for the Christmas lights including a proposal from Cllr Tumalan. See Agenda Pack.
 - 15.2. To receive an update from the Young People Champion including:
 - i. To receive an update about the Young People Survey
 - ii. To receive an update about the skatepark
 - iii. To consider installing a graffiti wall
 - 15.3. To consider and agree to have a stall at Horsforth Gala on 29th June 2024
 - 15.4. To agree arrangements for the Annual Town Meeting
 - 15.5. To consider transferring the responsibility of the bench situated at Broadgate Lane/Stanhope Drive to LCC Parks Department and removing it from the TC's Asset Register
16. **To consider correspondence received and agree any necessary action:**
 - 16.1. To consider applying for a Yorkshires Golden Rose Award. See Agenda Pack.
 - 16.2. To consider a request to install a bench at the Stanhope Drive War Memorial.
 - 16.3. To consider a Community Outreach Offer from Royal Armouries. See Agenda Pack.
17. **Items for future agenda**
18. **Date of the next Meeting**

Next meeting of the Committee: 13th June 2024. *(Please note: The meeting was originally scheduled for 6th June 2024)*

Deadline for agenda items: 3rd June 2024

Distribution: Cllrs E. Bromley, B. Cousins, F. Gains, S. Gomersall, E. Hyndes, R. Jones, E. Richards, T. Stones, J. Tumalan, A. Wishart