



## Horsforth Town Council

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### **Prior to the meeting there is a Councillor Surgery at 6:30pm to 7:00pm**

#### **To Members of the Council**

You are summonsed to attend a meeting of Horsforth Town Council at **St Margaret's Parish Centre, Church Lane, Horsforth** on Thursday 25<sup>th</sup> January 2024 at 7:00pm for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B Crabtree  
Town Clerk  
18.01.2024

**POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. IF POSSIBLE, PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.**

#### **Agenda**

**1. Introduction from the Chair**

**2. To receive apologies for absence and to consider the reason for the absence**

**3. Declaration of Disclosable Pecuniary and other Interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members' Code of Conduct.

**4. To consider questions and comments from members of the public at the Chairman's discretion**

Members of the Public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

**5. To present an award to one of the winners of the Good Citizen Award**

**6. Police report**

5.1. To note and consider the latest crime statistics for Horsforth.

5.2. To consider any other policing matters.

Police representatives have been invited to the meeting.

- 7. To approve the minutes of the meeting of the Town Council held on 30<sup>th</sup> November 2024. See Agenda Pack.**
- 8. To receive an update and note previous minutes for the following committees. See Agenda Pack.**
  - 8.1. Finance and General Purposes
  - 8.2. Planning, Licensing and Traffic
  - 8.3. Community and Environment
  - 8.4. Staffing and Employment
- 9. Financial Matters**
  - 9.1. To consider and approve the accounts to 31<sup>st</sup> December 2023 and agree any necessary action. See Agenda Pack.
  - 9.2. To consider and approve the Schedule of Payments. See Agenda Pack
  - 9.3. To consider and approve the budget proposal for 2024-2025. To follow.
  - 9.4. To consider and agree the Precept request for 2024-2025 and agree the statement for the community.
  - 9.5. To note that S. White has completed the ILCA course and approve the recommendation from the S&E Committee to increase her salary by one point
  - 9.6. To consider alternative arrangements for watering the floral displays
- 10. To consider matters requested by Councillors/the Clerk/Committee and agree any necessary action:**
  - 10.1. To consider and agree the meeting dates for 2024-2025 and agree the date of the Annual Town Meeting 2024. See Agenda Pack.
  - 10.2. To receive an update from the Annual Event Working Group including:
    - i. To consider a recommendation from the Annual Event Working Group
    - ii. To consider the working group membership
  - 10.3. To receive an update from the 3&5 Development Group and agree any necessary action including:
    - i. To receive an update about the renovation, license of alterations and planning permission
    - ii. To receive an update about the public meetings and surveys
    - iii. To amend the working groups name
- 11. To consider correspondence received and agree any necessary action:**
  - 11.1. To consider installing a memorial plaque on the bench located at Broadgate Lane junction with Stanhope Drive.
  - 11.2. To consider correspondence received regarding the proposed parking charges at the Fink Hill carpark
  - 11.3. To appoint a TC representative for MHA Communities
- 12. To consider reports and any action required in relation to the following external organisations:**
  - 12.1. Dementia Friendly
  - 12.2. Horsforth Fairtrade
  - 12.3. Young Peoples Champion
  - 12.4. Horsforth Climate Action
- 13. Exclusion of press and public**

In view of the confidential nature of the business about to be transacted at agenda items 14 to consider temporarily excluding the press and public and that they be asked to withdraw from the meeting.
- 14. 3&5 The Green**

To consider the recommendation from the working group regarding the Museum lease
- 15. Matters for information**

To note the following:

- 15.1. Information previously circulated to members
- 15.2. Matters raised by members of the public

**16. Council Surgery**

Two councillors are requested to provide their names for attendance at the next Council Surgery – 6:30pm to 7:00pm, 4<sup>th</sup> April 2024.

**17. Items for future agenda**

**18. Date of next meeting**

Members are asked to note the date of the next meeting: 4<sup>th</sup> April 2024 (Note: the meeting was originally scheduled for 28<sup>th</sup> March 2024)

Deadline for agenda items: 25<sup>th</sup> March 2024

*Distribution: E Bromley, D Brosnan, D Collins, M Connors, B Cousins, S Dowling, M Fletcher, F Gains, G Garvani, J Garvani, S Gomersall, A Goulden, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jones, A Martin, E Richards, T Stones, J Tumalan, A Wishart*