



Horsforth Town Council

The Stables
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LS18 5LG

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To Members of the Finance and General Purposes Committee:

You are summonsed to attend a meeting of the **Finance and General Purposes Committee** on Thursday 11th January 2024 at 7pm to be held at the Town Council Office, The Stables, 2 Church Road, Horsforth, LS18 5LG for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B Crabtree
Town Clerk
04.01.2024

POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.

Agenda

1. Introduction from the Chair

2. To consider apologies and the reason for absence

3. Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 29 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.

4. To consider questions and comments from members of the public at the Chairman's discretion

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

5. To confirm and accept the minutes of the Finance and General Purposes meeting held on 16th November 2023. See agenda pack.

6. Financial Matters

- 6.1. To consider recommending that the Council approves the accounts and cash book entries to 31st December 2023 and agree any necessary action. See Agenda Pack.
- 6.2. To consider and approve the schedule of payments. See Agenda Pack.
- 6.3. To receive an update about the internal audit and internal control checks

- i. Review of internal audit
- ii. Internal control checks

6.4. To consider the budget and precept for 2024-2025 to make recommendations to the Full Council.
To follow.

6.5. To consider submitting a grant application for the Outer Northwest Community Committee funding towards the clock maintenance costs

7. Community Infrastructure Levy (CIL)

7.1. To receive an update on CIL.

7.2. To receive any reports from Community Infrastructure Levy Group

8. To consider matters requested by Councillors/the Clerk and agree any necessary action:

8.1. To consider a recommendation from the C&E Committee to increase the Walk of Art grant to £1000. See Agenda Pack.

9. 3&5 The Green

To receive an update and agree any necessary action

10. Exclusion of press and public

In view of the confidential nature of the business about to be transacted at agenda item 11 to consider temporarily excluding the press and public and that they be asked to withdraw from the meeting.

11. Staffing Matters

To receive an update about staffing and agree any necessary action

12. Matters for information

13. Items for future agenda

14. Date of the next meeting

Next meeting date: 14th March 2024

Deadline for agenda items: 4th March 2024

*Distribution: Cllrs D. Brosnan, S. Dowling, M. Fletcher, G. Garvani, J. Garvani,
R. Hardcastle, A. Martin, T. Stones, J. Tumalan*