

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Updated 05.03.2024

		Annual Budget		Income & Expenditure		Budget Remaining	
		2023-2024		As At 29.02.204		As At 29.02.204	
		£	£	£	£	£	£
INCOME							
	Precept	126,035		126,035		0	
	Council Tax Support Grant	4,927		4,927		0	
	Bank Interest Received	100		2,359			
	Other			774			
	3 & 5 The Green						
	HLAH No3: Rent & Premises Insurance	3,000		0		0	
	The Museum No5: Rent & Premises Insurance	0		0		0	
	HTC The Stables: Rent & Premises Insurance	0		0		0	
	TOTAL INCOME		134,062		134,095		0
EXPENDITURE							
	Community & Environment						
	Grants & Sponsorship	4,500		2,200		2,300	
	Award Scheme	200		274		-74	
	Civic Service	100		100		0	
	Horsforth Gala	100		44		56	
	Remembrance Service	1,000		859		141	
	Annual Town Meeting	50		0		50	
	Horsforth Matters	1,750		1,524		226	
	Band Concerts	1,200		990		210	
	Special Events and Projects (Annual Event)	2,543		2,550		-7	
	Christmas Motifs, Lights & Trees	16,000		15,881		119	
	Christmas Switch On Event	5,000		4,241		759	
	HTC Floral Displays - Installation & Water	5,600		5,550		50	
	Community Watering - HIB & Fairtrade	4,000		4,014		-14	
	Garden Maintenance	1,000		540		460	
			43,043		38,767		4,276
	Planning, Licensing & Traffic		500		0		500
	Salaries						
	Basic Salary Costs	61,605		55,578			
			61,605		55,578		6,027
	Office						
	Office Equipment & Photocopier Lease	1,000		317		683	
	IT Support	1,175		1,033		142	
	Stationery & Printing	900		774		126	
	Postage	100		0		100	
	Telephone and Broadband	900		903		-3	
	Subscriptions	2,325		2,242		83	
	Audit, Accounts & Data Protection	3,000		1,947		1,053	
	Miscellaneous, Quality Council & Recruitment	200		420		-220	
	Bank Charges	145		111		34	
	Chairman's Allowance	100		0		100	
	Meeting Expenses & Refreshments	185		73		112	
	Room Hire	1,300		362		938	
	Legal & Professional Fees	1,030		0		1,030	
	Email and website	737		143		594	
	Clock Maintenance	500		434		66	
	Defibrillator Maintenance	2,000		720		1,280	
	Combined Insurance	1,834		1,999		-165	
			17,431		11,478		5,953
	Training						
	Staff Training	1,500		320		1,180	
	Councillor Training	2,000		439		1,561	
			3,500		759		2,741
	Election		12,500		13,609		-1,109
	Property Overheads						
	3 & 5 The Green						
	Loan repayment	9,811		9,810		1	
	Site H&S & Statutory Inspections	1,000		356		645	
	Site Premises Insurance	4,000		0		4,000	

	No 3 Cleaning Charges	1,000		0		1,000
	No 3 Business Rates	6,784		6,784		0
	No 3 Light, Heat, Power & Water	10,000		1,937		8,063
	Site Management & Maintenance	500		165		335
			33,095		19,052	14,043
	Horsforth Museum - Grant re No 5 The Green Rent		4,000		0	4,000
	TOTAL EXPENDITURE		175,674		139,243	36,431
	SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE		-41,612		-5,148	

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Designated Funds

		As At 29.02.204	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.02.2024	3,243	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 29.02.2024		3,243
ELECTION			
	Balance B/F 01.02.2024	3,750	
	Income	0	
	Expenditure	3,750	
	Transfer of funds	0	
	Balance C/F 29.02.2024		0
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.02.2024	35,252	
	Income	0	
	Expenditure	16,932	
	Transfer of fund Increase DF for 2023-2024 from General reserve	83,002	
	Transfer of fund Decrease DF for 2023-2024 to General Reserves	48,254	
	Balance C/F 29.02.2024		53,068
3 & 5 THE GREEN - PRE-ACQUISITION COSTS			
	Balance B/F 01.02.2024	2,418	
	Income	0	
	Expenditure	1,252	
	Transfer of funds	0	
	Balance C/F 29.02.2024		1,166
MECHANICS INSTITUTE			
	Balance B/F 01.02.2024	4,500	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 29.02.2024		4,500
QUEEN'S PLATINUM JUBILEE			
	Balance B/F 01.02.2024	126	
	Income	0	
	Expenditure		
	Transfer of fund Allocated to General Funds for 2023/2024	126	
	Balance C/F 29.02.2024		0

FREE SCHOOL MEALS			
	Balance B/F 01.02.2024		2,750
	Income		0
	Expenditure		0
	Transfer of fund	Allocated to General Funds for 2023/2024	2,750
	Balance C/F 29.02.2024		0
TOTAL DESIGNATED FUNDS C/F			61,977
RESTRICTED FUNDS			
COMMUNITY INFRASTRUCTURE LEVY			
	Balance B/F 01.02.2024		71,173
	Income		176
	Expenditure		0
	Transfer of funds		0
	Balance C/F 29.02.2024		71,349
3 & 5 THE GREEN - PWLB			
	Balance B/F 01.02.2024		89,899
	Income (Loan)		0
	Expenditure (repayment)		0
	Transfer of funds		0
	Balance C/F 29.02.2024		89,899
TOTAL RESTRICTED FUNDS C/F			161,248

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	-5,148
Designated Income	0
Designated expenditure	-21,934
Restricted fund income	176
Restricted fund expenditure	0
CASH BOOK TOTAL	-26,907

CASH BOOK TOTAL 2023-2024 -26,906.80
(CB Receipts less payments - per cash book)

Difference **0**